



interaction
empowering people

WHISTLEBLOWER POLICY

Easy Read Guide



COMPLAINTS OR WHISTLEBLOWING



Whistleblowing is when you tell people about something serious that should not be happening. For example, fraud, business theft or misappropriation of funds.



Sometimes when things go wrong it might be handled as a complaint but isn't Whistleblowing.



Interaction can help you work out whether a concern is a complaint or Whistleblowing. Examples that aren't whistleblowing will be handled as a complaint by staff. For example, missing house items or problems with staff.



Interaction aims to be honest and responsible. We expect our staff and Board to behave properly.

WHO CAN HELP



If you find out someone is doing something wrong, you can tell Rob Binskin, one of our Board of Directors or Cindy Werbenec, our Whistleblower Officer



Please don't find it hard to talk about.



You will not get in trouble for sharing the information with Rob or Cindy. Rob and Cindy are there to help you feel safe.

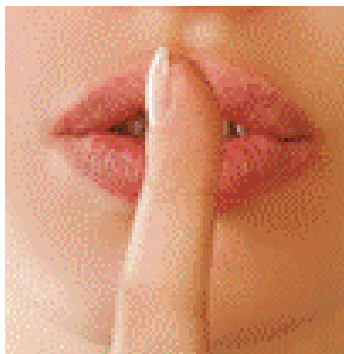
COMPLAINTS AND WHISTLEBLOWING



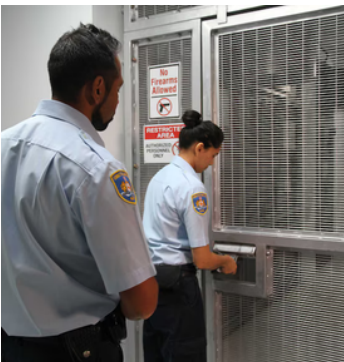
Interaction wants to solve any problems. When you tell us what is wrong, we will try and solve the problems before you tell anyone else.



If you have a complaint you can talk to your support staff. If your concern is about whistleblowing you can talk to Rob or Cindy.



Interaction will not tell people that you have spoken to us about the problem, unless we really must.



If a crime has been committed, we will have to tell the police.

INVESTIGATING THE ISSUE



Please be truthful when giving information to Interaction as this helps make things right.



Someone will be chosen to look into your concern.



When we have looked into your concern, we will talk or write to you, to tell you what we have found.



You can have someone with you to help you understand.

WHO TO CONTACT



If you have anything you would like to talk about please contact Rob Binskin at rbinskin@interactionservices.org or Cindy Werbernec on 1300 668 123 or atwhistleblower@interactionservices.org.



If you feel you cannot talk to Cindy or Rob, you can speak to any manager or Director at Interaction.



Or the Australian Securities and Investment Commission (ASIC) on 1300 300 630



Or Stewart Brown, Interaction's auditor on 02 9412 3033



Australian Government
Australian Taxation Office

Or The Commissioner of Taxation on 13 28 69