



**interaction**  
*empowering people*

# SUPPORT PLANNING POLICY

Easy Read Guide



# SUPPORT PLANNING



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Everyone has the right to tell people how they want to be supported.



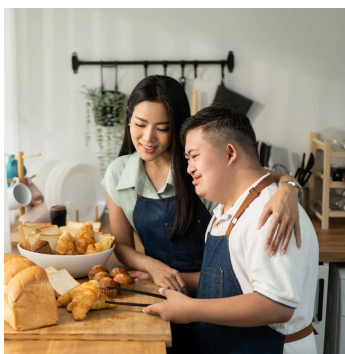
**A support plan** is a document that explains how you would like to receive support.

The support plan will talk about your needs, likes, strengths, and goals.



You should be involved in the development of your own support plan.

You will get a copy of your support plan in a way that is easy to read.



The support plan will let staff know what is important to you.



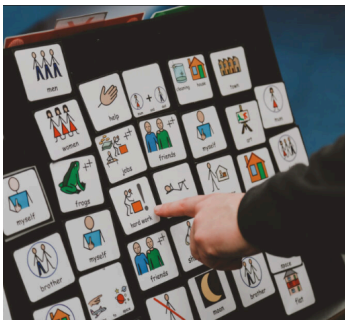
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You can ask other people who are important to you to help develop your support plan.



Your support plan will include the type of support you want and need and how you like to communicate.



Your support plan will let staff know the skills you want to learn and your interests and goals.



You are in control of who helps you and how staff support you.



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# STARTING SUPPORT



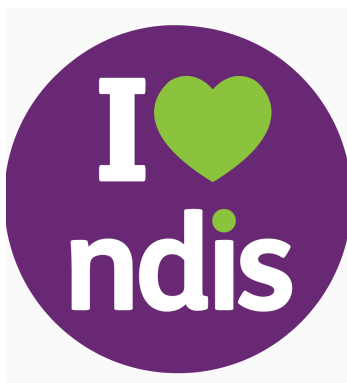
By working together, Interaction can make sure that your supports match your needs, likes, strengths, and goals.



The **Schedule of Support** is a document that shows how participants' goals will be worked on and the support costs.



The **Service Agreement** includes participants' rights and about working with Interaction.



Before starting services, participants need to have a current NDIS Plan or another way to pay for services.



# GOALS AND PLANNING



Staff will ask you for permission to share your support plan with others.



Staff will talk with you about your goals at the beginning and on the way to achieving them.



If you want to change your goals, staff will work with you to change and update your support plan.



When developing a support plan, staff will talk about emergencies and disasters and how to keep you safe.

# RISKS



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When looking at new goals, staff will help you understand your choices and any risks that may harm you.



When there is a risk, staff may also talk with your person responsible or guardian.